

BROAD TOWN PARISH COUNCIL

Parish Council Meeting - Monday 13th November 2017

Public Participation

A G E N D A

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

In accordance with the Parish Council's Code of Conduct, all Members are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable interests.

3. Minutes

To confirm as a true record the minutes of the Parish Council Meeting held on Monday 9th October 2017.

4. Appointment of Parish Clerk

Following the recruitment process the Appointments Panel have agreed to appoint the interim parish clerk, Linda Roberts to be the permanent Parish Clerk. The appointment is to be confirmed by a resolution of the Council.

6. Finance – Invoices for approval and Payment

6.1 RoSPA - Play Safety – for annual inspection of Redhills Play Area £88.20

6.2 Mrs Linda Roberts – Interim Parish Clerk

For Interim Clerk Services from 10 April 2017 to 12 November 2017

Time Sheet and Expense Claim attached £2924.20

7. Planning Applications Received

7.1 Application Ref: 17/09864/FUL Application for **Full Planning**

Proposal:- Retrospective permission for the erection of a barn with parking/unloading/loading area and construction of a turning area (Amendment to 15/09474/FUL)

At: 13 Broad Town Road, Broad Town, Swindon, SN4 7RB

Assigned Officer: Richard Sewell

Direct Line: 01249 706689

Comments to be received by: 14 November 2017

Plans are available to view on our website at

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

7.2 Application Ref: 17/09620/REM Application for **Reserved Matters**

Proposal:- Reserved matters application pursuant of outline permission 16/08384/OUT (the erection of two detached dwellings) relating to landscape, layout, scale and appearance

At: Pump House, Horns Lane, Broad Town, Wiltshire, SN4 7RH

Assigned Officer: Richard Sewell

Direct Line: 01249 706689

Comments to be received by: 06 November 2017 - Extension requested

Plans are available to view on our website at

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>

7.3 Planning Applications Determined, for noting.

Application Number: 17/08540/FUL

Site Location: Marston Farm House 24 Broad Town Road Broad Town Wiltshire SN4 7RB

Grid Ref: 408599 179238

Proposal: Extension and alterations to existing dwelling (amendments to existing planning permission 14/11543/FUL).

Case Officer: Alla Hassan

Direct Line: 01249 706234

Registration Date: 14/09/2017

Decision: Approve with Conditions **Decision Date:** 25/10/2017

Category of Application: Full Planning

8. Speeding Traffic and Parking Problems reported in Chapel Lane and Horns Lane – Correspondence via email from concerned resident below for Members' consideration.

After receiving the November News Letter, it was most interesting to read the article "Safe and Well Visits". As residents of Chapel Lane for over 40 years we are becoming very concerned about the speed of traffic in Chapel Lane and Horns Lane, also the inconsiderate parking of mostly residents in the lane, making it difficult to negotiate along the lane where vehicles are parked on either side leaving small gaps to negotiate with a car and impossible for emergency vehicles to gain access, on Saturday afternoon there was not even room for a "on line shopping van" to get through, so on a regular basis the Fire Service could not gain access to most properties in Chapel Lane and Horns Lane.

There are now 10 small children who are using the lane as a cycling area with nowhere to

escape from speeding vehicles. Is there any possibility the Parish Council could investigate a parking restriction and a 20mph zone for the safety of children and walkers.

Dear Raymond

Many thanks for your email and for highlighting the parking problems in Chapel Lane and Horns Lane. I will include it as an agenda item for the next meeting which is scheduled for Monday 13 November at 6.30pm in the village hall at which you would be welcome to attend to speak on the matter.

I will endeavour to make contact with the Wiltshire Council Highways Engineer prior to the meeting.

Best wishes

Linda Roberts BA Hons, PGCAP FHEA FILCM
Broad Town Parish Clerk

9. Defibrillator

Members are requested to consider the request below received from Kate Orton and agree a way to facilitate the on-going maintenance and requirements set out in the maintenance contract for the Defibrillator.

The proposal I wish to put forward concerns the long term situation regarding the CHT Defibrillator. I have today been speaking to the CHT about what happens once we have all funding in place. It actually all seems much more straight forward than all the paperwork leads you to believe. When we have all the funds available we make a donation of the £1770 to the Trust and sign the contract for the Managed Services. In signing the contract all you are agreeing to is having the installation carried out by a qualified electrician. (I have already approached Andy Larkin from Cotmarsh for a quote). Then you are also agreeing to check the defibrillator a minimum of once a month but ideally every week. I am happy to organise people to do these checks. They will have to complete a short online form to say they have checked the following:-

- 1. The cabinet is locked.*
- 2. The machine is there.*
- 3. The power is on (red light).*
- 4. The pads and battery are not out of date.*

However, my proposal is that to give the project some permanence for the future the Parish Council should be involved - especially as they have agreed to pay the annual maintenance charge. Therefore I think a member of the Parish Council should sign the Maintenance Contract. Also I should show them Andy Larkins' certificate when he completes the installation and that once a month a member of the Parish Council should log on to the website to check that at least one check has been carried out during the previous month, and

to report this to the Parish Council at their meetings (Sandra has agreed to do this initially).

10. Exchange of Information and Updates from Working Groups –

please note no decisions can be made on these items anything raised for a decision will be included as an agenda item at the next Parish Council meeting.

10.1 Report from representative of the Footpath Working Group.

10.2 Items for the Newsletter

Next Meeting Monday 11 December 2017, 6.30pm in the Village Hall